

# Syllabus for HCA 789

## Capstone Preparation

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**NOTE:** This syllabus document contains the basic information of this course. The most current syllabus is available in the full course.

### Course Description

This course is designed to prepare you for the applied capstone course. You will assist with capstone site identification, coordination, and approval of placement; plus develop a substantive project to work on with your site mentor/supervisor.

### Prerequisite(s)

HCA700  
HCA 710  
HCA 720  
HCA 730  
HCA 740  
HCA 750  
HCA 770

### Course Outcomes

Upon completing this course, you will be able to do the following:

- Submit all required placement process paperwork documents for Capstone experience
- Work collaboratively with coordinator in securing and completing all required placement paperwork including articulation and program agreements, and site-specific documentation.
- Provide your professionally revised resume from 770
- Revise & supply a professional activity plan for use during Capstone placement in MHCA 790 (original document developed during 770).
- Identification of a substantive work project in collaboration with a site mentor resulting in either modification of processes & protocols; or, in completion of a work project with a clearly defined scope while incorporating application of MS-HCA Program Learning Outcomes.
- Finalize all 789 requirements prior to beginning Capstone (790) placement.

## Course Requirements/Components

- Discussions
- Resume
- Professional Development Plan
- Program Plan
- Learning Objectives related to program outcomes
- Self-reflection paper
- Capstone portfolio: 1<sup>st</sup> draft

## Grading

Grades will be assessed on a pass/fail basis. Timeliness is paramount to successful completion of the course. Your final grade will be determined by turning in all of the course deliverables complete and on time.

Assignment
Discussions
Resume
Professional Development Plan
Program Plan
Learning Objectives related to program outcomes
Self-reflection paper
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